

北京物资学院外国留学生奖学金管理办法

第一章 总则

第一条 为进一步加快学校国际化发展、促进学校外国留学生教育再上新台阶，提高学生综合素质、鼓励学生个性发展，营造学生优良学风，促进学生健康成长，根据上级精神、结合学校实际，特设立本办法。

第二条 学校留学生管理工作的方针是：扩大规模、优化结构、提升层次、规范管理、保证质量，积极稳妥地推进学校留学生教育工作持续健康发展。

第三条 本规定所称留学生是指持外国护照在我校注册，接受学历教育和非学历教育的外国公民。学生类别包括硕士研究生、本科生、预科生等。

第四条 国际学院成立“北京物资学院来华留学生奖学金评审领导小组”，负责我校来华留学生奖学金的评审工作。

第二章 奖学金的类别及奖励标准

第五条 “北京物资学院外国留学生奖学金”（以下简称“奖学金”）其经费来源为北京市人民政府奖学金以及北京物资学院为支持国家和北京市外国留学生奖学金而设立的配套专项资金。

第六条 奖学金分为“一等奖学金”和“二等奖学金”两类。具体资助金额如下：

学 生 类别 奖 励 类 别	本科生	研究生	预科生
一等奖 学金	1.8 万元	2.4 万元	1.6 万元
二等奖 学金	0.9 万元	1.2 万元	0.8 万元

第三章 申请时间及条件

第七条 申请时间。学校于每年 5-7 月份受理在读留学生奖学金申请；新生奖学金在申请入学时，奖学金申请表格一并提交。

第八条 申请人条件。申请北京物资学院来华留学生奖学金的留学生需满足以下条件：

（一）基本条件：

1. 申请人拥有外国国籍，持有外国有效护照，对华友好。
2. 申请人表现良好，成绩优秀，品德优良，身体健康，遵纪守法，无违规违纪等不良记录。
3. 对申请人的学历：

(1) 本科生奖学金申请人应具有相当于中国高级中学毕业以上的学历；

(2) 硕士研究生奖学金申请人应具有学士学位；

4. 申请人应具有相应的汉语水平，并提供相关证明，如 HSK 证书、其他汉语学习、考试证书或通过我校入学语言考试等，部分直接用英语授课的专业可适当放宽条件。

(二) 优先条件。满足以下条件之一者，可优先考虑：

1. 在校来华留学生上学年成绩班级排名第一，考试无不及格科目；

2. 在学术科研领域取得显著成绩，以第一作者在中国或国际刊物上发表论文；

3. 在学科竞赛方面取得显著成绩，在中国或国际性学科竞赛、课外学术科技竞赛等竞赛中获一等奖（或金奖）及以上奖励；

4. 积极支持我校来华留学生相关工作，积极参加我校组织的校园文体活动，为我校来华留学生工作做出较大贡献；

第九条 我校来华留学生奖学金的申请和评定不限专业。

第十条 申请材料：

(一) 申请入学的新生需按学校要求提供所需材料：

1. 《北京物资学院“北京市外国留学生奖学金”申请表》。

2. 个人护照复印件

3. 官方最高学历证明、学习成绩单或者职称证书
4. 健康证明
5. 学校需要的其它材料

（二）在读的来华留学生奖学金申请人，

1. 填写 《北京物资学院“北京市外国留学生奖学金”申请表》
2. 本学年参加社会实践活动的获奖证书或证明等
3. 学校需要的其它材料

第四章 申请和评审

第十一条 来我校留学的外籍学生满足申请条件均可申请。

第十二条 北京物资学院来华留学生奖学金申请评审程序：

（一）新生留学生奖学金申请评定程序：

收取新生入学相关申请材料后，由“北京物资学院来华留学生奖学金评审领导小组”，根据留学生申请情况决定是否给予新生奖学金。

（二）在读留学生奖学金申请评定程序：

1. 学生完成在北京物资学院 1 学年的学习后，凡符合本办法规定申请条件的来华留学生，每年可在规定时间内向国际学院提出奖学金申请，并填写相应申请表、提交申请材料；

2. 我校来华留学生奖学金采取综合评分制，按总分排名先后顺序评定奖学金。综合评分包括考勤、课堂表现、成绩、宿舍表现、遵纪守法、社团实践活动获奖等，其中，学习成绩作为主要参考标准。入学的学生收到的录取通知书上标注的奖学金为新生奖学金，覆盖入学后第一年的学费。

3. 北京物资学院来华留学生奖学金评审领导小组根据留学生申请情况组织初评、复评，经校领导审定后，面向全校公示，公示期不少于 5 天，评选结果经公示无异议后报相关部门备案。

第五章 发放与管理

第十三条 我校来华留学生奖学金发放工作由国际学院会同财务处组织实施。

第十四条 对于违反国家和学校规定的奖学金获得者，应终止其奖学金资格并收回奖金。出现下列情况之一的，取消其获奖资格：

1. 散布对华不友好言论，做出对华不友好行为；
2. 参与非法社团组织活动，非法集会、结社、传教等；
3. 严重违纪情况，例如违反留学生管理规定、收到多次住宿管理投诉、旷课挂科多次收到学院处分，则无法申请奖学金，情节严重者将予以退学处理。
4. 违反我国法律法规。

一旦学生奖学金资格被撤销，不能申请下一学年的奖学金。当学生参加北京物资学院奖学金项目后，在没有得到北京物资学院允许的情况下，不能转学参加其他院校的学习项目，如若违反，必须退还北京物资学院发放的奖学金。

第十五条 奖学金获得者未能按照学校规定时间办理报到及注册手续的，将视为自动放弃奖学金处理。

第六章 附则

第十六条 来我校学习的港澳台学生奖学金管理办法参照本办法执行。

第十七条 本办法自 2018 年 5 月 1 日正式实施,2023 年 3 月 1 日修订。

第十八条 本办法由国际学院负责解释。

附件 1

综合评分细则

一、优秀奖励积分

第一作者在相关学术期刊上发表论文每篇奖 5 分。在非学术期刊杂志发表作品每篇奖 3 分，在校报、院报发表作品每篇奖 2 分。

二、考勤积分

全勤者 20 分，缺勤一次扣 1 分。

三、宿舍卫生管理及安全积分

宿舍安全学期最高限 5 分；未接到噪音投诉记 1 分，无酗酒吸烟记 1 分、无违规使用电器记 1 分，不违规留宿非国际学院访客记 1 分，干净整洁记 1 分，无损坏宿舍设施记 1 分，无夜不归宿记 1 分等。

四、学生违纪违规减分

通报批评减 1 分，警告减 2 分；严重警告减 3 分；记过减 4 分；留校察看减 5 分。

五、考核办法

（一）优秀奖励积分以申请人提交的证明材料为准。

（二）考勤积分参照任课教师提供的考勤记录进行计算。

（三）宿舍卫生安全积分参照查寝记录及投诉记录进行计算，如果出现违反宿舍管理规定的情况，则根据具体情况扣除相应分数。

附件 2

社会活动积分细则

一、积分标准

（一）学生会主席奖 3 分，部长奖 2 分，干事奖 1 分。

（二）因做好事、遵纪守法受学院通报表扬者每人次奖 1 分。

（三）参与由学校、学院组织各类集体活动，每人每次奖 1 分；参加由学校、学院组织的比赛，每人每次奖 1 分，获校级/院级一、二、三等奖者分别奖 3、2、1 分，或北京市奖项累加 2 分。

（四）社会积分累积不超过 15 分。

二、考核办法

（一）学生干部及时完成国际学院的学生工作安排，并积极策划学期集体活动。

（二）学生干部出现旷会、失职在平时积分中每次扣 0.5 分。

（三）通报表扬，比赛等奖励积分以申请人提交的证明材料为准。

**Measures for the Administration of Scholarships for Foreign Students of Beijing Wuzi
University**

Chapter I General Provisions

Article 1 In order to further accelerate the international development of the school, promote the education of foreign students in the school to a new level, improve the comprehensive quality of students, encourage the development of students' personalities, create a good academic atmosphere for students, and promote the healthy growth of students, in accordance with the spirit of higher authorities and in combination with the actual situation of the school, these measures are hereby established.

Article 2 The policy for the management of foreign students in the school is to expand the scale, optimize the structure, improve the level, standardize management, ensure quality, and actively and steadily promote the sustained and healthy development of the education of foreign students in the school.

Article 3 The term "international students" as used in these regulations refers to foreign citizens who hold foreign passports and register in our university to receive academic and non academic education. The categories of students include graduate students, undergraduate students, preparatory students, etc.

Article 4 The International School has established the "Beijing Wuzi University Scholarship Review Leading Group" to be responsible for the review of our university's scholarships for international students in China.

Chapter II Types and Award Criteria of Scholarships

Article 5 The "Scholarship for Foreign Students of Beijing Wuzi University" (hereinafter

referred to as the "Scholarship") is funded by scholarships from the Beijing Municipal People's Government and matching special funds established by the Beijing Wuzi University to support the national and Beijing foreign student scholarships.

Article 6 Scholarships are divided into two categories: "First Class Scholarships" and "Second Class Scholarships". The specific funding amount is as follows:

Award Category Student Category	Bachelor' Degree	Master's Degree	Preparatory student
First class scholarship	18,000 YUAN	24000 YUAN	16000 YUAN
Second-class scholarship	9,000 YUAN	12000 YUAN	8000 YUAN

Chapter III Application Time and Conditions

Article 7 Application Time. The university accepts scholarship applications for international students from May to July each year; When applying for admission to a new student scholarship, the scholarship application form should be submitted together.

Article 8 Applicant Requirements. International students applying for a scholarship from Beijing Wuzi University to study in China need to meet the following conditions:

(1) Basic conditions:

1. The applicant has a foreign nationality, holds a valid foreign passport, and is friendly to Chinese friends.
2. The applicant has good performance, excellent performance, excellent moral character, good health, compliance with laws and regulations, and no adverse records such as violations of laws and regulations.
3. For the applicant's educational background:

- a. Applicants for undergraduate scholarships should have a degree equivalent to or above the graduation of a senior high school in China;
- b. Applicants for master's degree scholarships should have a bachelor's degree;
- c. Applicants should have a corresponding level of Chinese language and provide relevant certificates, such as HSK certificates, other Chinese language learning and examination certificates, or pass the entrance language examination of our school. Some majors that directly teach in English can appropriately relax the conditions.

(2) Priority conditions. Priority may be given to those who meet one of the following conditions:

- 1. The scores of international students coming to China in the last academic year ranked first in the class, with no failed subjects in the exam;
- 2. Achieved significant achievements in academic research and published papers in Chinese or international journals as the first author;
- 3. Achieve significant achievements in discipline competitions, and win first prize (or gold prize) or above in Chinese or international discipline competitions, extracurricular academic science and technology competitions, and other competitions;
- 4. Actively support the work of foreign students from our university in China, actively participate in campus cultural and sports activities organized by our university, and make significant contributions to the work of foreign students from our university in China;

Article 9 The application and evaluation of scholarships for international students from our university in China are not limited to majors.

Article 10 Application materials:

(1) New students applying for admission must provide the required materials as required by the school:

- 1. Application Form for "Beijing Foreign Student Scholarship" from Beijing Wuzi University.
- 2. Copy of personal passport

3. Official highest academic certificate, academic transcript, or professional title certificate
4. Health Examination Report
5. Other materials required by the school

(2) Scholarship applicants studying in China

1. Fill in the Application Form for "Beijing Foreign Student Scholarship" from Beijing Wuzi University.
2. Certificate or certificate of award for participating in social practice activities this academic year.
3. Other materials required by the school.

Chapter IV Application and Evaluation

Article 11 Foreign students who come to our university to study abroad can apply if they meet the application requirements.

Article 12 The procedures for the application and evaluation of scholarships for international students from Beijing Wuzi University:

(1) Assessment procedures for new international student scholarship applications:

After receiving the application materials related to the admission of new students, the "Beijing Wuzi University Scholarship Evaluation Leading Group for International Students in China" will decide whether to grant a scholarship to new students based on the application status of international students.

(2) Assessment procedures for scholarship applications for international students studying:

1. After completing one academic year of study at Beijing Wuzi University, international students who meet the application requirements specified in these Measures can apply for scholarships to the International School within the specified time each year, fill in the corresponding application form, and submit application materials;
2. Our university adopts a comprehensive scoring system for scholarships for international students in China, which is based on the ranking of total scores. Comprehensive scores include attendance, classroom performance, grades, dormitory performance, compliance with the law, awards for community practice activities, etc. Among them, academic performance is the main

reference standard. The scholarship indicated on the admission notice received by the enrolled student is a new student scholarship, covering the tuition fee for the first year after enrollment.

3. The leading group for the evaluation of scholarships for international students from Beijing Wuzi University will organize a preliminary evaluation and a reevaluation based on the application status of international students. After being approved by the school leadership, the evaluation will be publicly announced to the entire university for a period of not less than 5 days. After the evaluation results are publicly announced without objection, they will be reported to the relevant departments for filing.

Chapter V Distribution and Management

Article 13 The awarding of scholarships for international students from our university to China shall be organized and implemented by the International School in conjunction with the Finance Department.

Article 14 Scholarship recipients who violate the regulations of the state and the school shall be terminated and their scholarship qualifications shall be recovered. Under any of the following circumstances, their eligibility for award shall be cancelled:

1. Disseminate unfriendly remarks and conduct unfriendly acts towards China;
2. Participate in activities organized by illegal associations, illegal assemblies, associations, missionaries, etc;
3. If there are serious violations of discipline, such as violations of international student management regulations, receiving multiple lodging management complaints, and receiving multiple disciplinary actions from the college for absenteeism, you cannot apply for a scholarship. If the circumstances are serious, you will be expelled from school.

4. Violation of Chinese laws and regulations.

Once a student's scholarship eligibility is revoked, they cannot apply for a scholarship for the next academic year. After participating in the scholarship program of Beijing Wuzi University, students cannot transfer to other universities without the permission of Beijing Wuzi University. In case of violation, the scholarship granted by Beijing Wuzi University must be returned.

Article 15 If a scholarship winner fails to complete the registration and registration procedures

within the time specified by the university, it will be deemed as automatic waiver of the scholarship.

Chapter VI Supplementary Provisions

Article 16 The management measures for scholarships for students from Hong Kong, Macao, and Taiwan who come to our school for study shall be implemented with reference to these measures.

Article 17 These measures will be officially implemented on May 1, 2018 and revised on March 1, 2023.

Article 18 The responsibility for the interpretation of these measures rests with the International Academy.

Attachment 1

Comprehensive Scoring Rules

1. Excellent Reward Points

The first author will receive 5 points for each paper published in relevant academic journals. Each article published in non academic journals and magazines will receive 3 points, and each article published in school newspapers and academic journals will receive 2 points.

2. Attendance Points

20 points for full attendance, 1 point deducted for each absence.3 、Dormitory health management and safety points

The maximum semester limit for dormitory safety is 5 points; One score for not receiving a noise complaint, one score for not drinking or smoking, one score for not using electrical appliances in violation of regulations, one score for not staying at non international School visitors in violation of regulations, one score for being clean and tidy, one score for not damaging

dormitory facilities, one score for not staying at night, etc.

3. Students who violate disciplines and regulations will receive reduced scores

Deduct 1 point for circulating criticism and 2 points for warning; Deduct 3 points for serious warnings; Deduct 4 points for demerits; Deduct 5 points for probation.

4. Assessment method

- (1) The excellent reward points shall be subject to the certification materials submitted by the applicant.
- (2) Attendance points are calculated by referring to the attendance records provided by the teacher.
- (3) The dormitory health and safety score is calculated by referring to the dormitory inspection records and complaint records. If there is a violation of dormitory management regulations, the corresponding score will be deducted based on the specific situation.

Attachment 2

Detailed Rules for Social Activity Points

1. Points standard

- (1) Student Union President Award 3 points, Minister Award 2 points, Officer Award 1 point.
- (2) Those who have received commendations from the college for doing good deeds and obeying the law will be awarded 1 point each time.
- (3) Participate in various collective activities organized by schools and colleges, and each person will be awarded 1 point each time; To participate in competitions organized by schools and colleges, each person will be awarded 1 point each time. Those who win the first, second, and third prizes at the school/college level will be awarded 3, 2, and 1 points respectively, or the Beijing Municipal Awards will add up to 2 points.
- (4) The cumulative social score shall not exceed 15 points.

2. Assessment method

- (1) Student leaders promptly complete the student work arrangements of the International

School and actively plan collective activities for the semester.

(2) Student cadres who are absent from meetings or dereliction of duty will receive 0.5 points deducted from their usual points each time.

(3) Reward points such as notification of commendation and competition are subject to the certification materials submitted by the applicant.

Key words: Beijing Wuzi University Scholarship Management Measures for Foreign Students
